



Pre-Volunteer Application

Scott County Humane Society is united in a mission to ensure humane care and conditions for companion animals through spay/neuter, humane awareness education, and responsible pet adoption and ownership.

Thank you for your interest in volunteering with Scott County Humane Society (SCHS)! Your information will be reviewed by the SCHS Volunteer Coordinator. Please allow up to two weeks for this approval process. SCHS may contact you during this time for additional information. Certain volunteer activities may require drug/background check and/or have age restrictions. SCHS does not have an animal intake facility. Communication with volunteers relies primarily on email and phone methods. If you have any questions about the application process, please call the SCHS voicemail at 502-863-3279 or visit www.sc4paws.org.

If you are under the age of 18, a parent or legal guardian must complete this form.

Full Name _____ Age _____

If minors (under the age of 18) will be volunteering with you, provide relation and age of each _____

Physical Street Address _____

City _____ State _____ Zip-code _____

Primary Phone _____ Alternate Phone: _____

Email address _____

Current Employer _____ Position _____

Have you previously volunteered or worked with an animal welfare nonprofit ____ Yes ____ No

If yes, please tell us where and in what capacity _____

What is your availability Monday - Friday, and hours of availability _____

What is your availability Saturday - Sunday, and hours of availability _____

How many dogs do you have _____ Is each spayed/neutered ____ Yes ____ No If no, please explain why _____

Where do they spend the day _____

Where do they spend the night _____

How many cats do you have _____ Is each spayed/neutered ____ Yes ____ No If no, please explain why _____

Where do they spend the day _____

Where do they spend the night _____

Have you adopted a pet from SCHS ____ Yes ____ No If yes, but you no longer have this pet, please explain why _____

Have you been convicted of a felony, or charged with abuse of an animal: ____ Yes ____ No

If yes, please elaborate _____

SCHS utilizes many skills from our volunteers in its foster-adoption and rescue programs, spay/neuter clinics, fundraising, and community outreach.

Please let us know you would be interested in doing as a SCHS volunteer and if you have any previous:

Cat/Kitten Fostering

Yes No -Foster cats until adopted.

Dog/Puppy Fostering

Yes No -Foster dogs until adopted.

Cat Adoption Team

Yes No -Help Adoption Counsellors at adoption event

Dog Adoption Team

Yes No -Help Adoption Counsellors at adoption events

Fundraising/ Adoption Events

Yes No -Help at events with animals or without animals

Pet Transport

Yes No -Transport pets to adoption events/other rescue

SCHS Center Cleaning

Yes No -Clean the center includes cat room

SCHS Office Administration

Yes No -Help maintain the office (customer service)

Event Planning

Yes No -Plan events with committee

Grant-Writing

Yes No -Help find/write grants for SCHS

Kind Kids Education Outreach

Yes No - Scheduled K-12 education on pet classes

Website Development/Design

Yes No - Help develop/maintain/design our website

Photography

Yes No -Keep adoptable animal photos current

Veterinary Care Knowledge

Yes No -Previous knowledge on vetting

Interior Design

Yes No -Redesign office/ideas how to redesign

Graphic Design

Yes No -Event flyer graphics

Mechanical/Electrical Skills

Yes No -Replace lights, etc.

Other "Handyman" Skills

Yes No - Fix flooring, Help hang things on walls, etc.

Other _____

Please explain if you have any experience in any of these areas: _____

Do you understand the differences between Scott County Humane Society (SCHS) and the Scott County Animal Shelter (SCAS) _____ Yes _____ No

Are there any questions you may have about SCHS? _____

In your words, briefly share with us why you would like to volunteer with SCHS? _____

SCOTT COUNTY HUMANE SOCIETY VOLUNTEER AGREEMENT

As a volunteer with the Scott County Humane Society, (SCHS), I agree to:

Become familiar with SCHS Mission Statement, Values and Beliefs, and uphold their philosophy and standards. I will seek clarification from the Volunteer Coordinator when necessary.

Treat **all** with whom I come into contact as a SCHS Volunteer with respect, courtesy, and kindness at all times.

Limit my representation of the SCHS to my immediate volunteer capacity. The SCHS has designated spokesperson(s) to handle the concerns of animal welfare issues and SCHS policies.

Never strike an animal, or handle or treat an animal in such a way that it would be construed as rough or abusive. I will always exercise compassion and care with the animals.

Attend training as required.

Carry out any assignments in accordance with SCHS training and policies.

Wear recommended attire: closed-toe shoes, SCHS T-shirt or sweatshirt and nametag, long pants or shorts appropriate to weather and volunteer assignment.

Limit my activity to my assigned work area.

Adhere to sign-in and scheduling procedures.

Notify the Volunteer Coordinator when I am unable to volunteer as scheduled.

Notify the Volunteer Coordinator if I choose to discontinue my volunteer service with SCHS.

Communicate any job related problems, concerns, differences of opinion, conflicts or suggestions only to an Operations Committee Member or SCHS Officer.

I understand that the Scott County Humane Society reserves the right to terminate my volunteer status as a result of any of the following:

- Any abuse or mistreatment of an animal.
- Theft, intoxication or illegal drug use.
- Failure to comply with SCHS policies and/or procedures.
- Unsatisfactory attitude, work, or appearance.
- Any other circumstances which, in the judgment of the Volunteer Coordinator and/or President would make my continued service as a Volunteer contrary to the best interest of the Scott County Humane Society.

I have read and understand each of the above conditions. My signature below indicates that I agree to comply with them.

Printed Name

Signature

Date

SCOTT COUNTY HUMANE SOCIETY VOLUNTEER LIABILITY RELEASE

I fully understand that the Scott County Humane Society (SCHS) and the Scott County Animal Shelter (SCAS) handles large numbers of animals on a daily basis. The temperament and medical history of these animals is often unknown. I acknowledge that all animals are unpredictable in their behavior and can bite, scratch or otherwise injure persons and destroy or damage property. SCHS makes no warranty as to the behavior of any animal on shelter property or otherwise and I accept these conditions. I understand that the handling of animals and other Volunteer activities on behalf of the SCHS may place me and those around me in a hazardous situation and could result in injury to me, my personal property, and/or those around me.

I understand that because I will be in contact with animals, it is important to discuss with my physician what vaccinations I should have current. I should discuss Tetanus, Rabies, possible allergic reactions and any other concerns I or he/she may have. I release SCHS/SCAS from all responsibility for any situation that may occur because I did not pursue this matter further, and I understand whatever my decision, is at my own risk.

On behalf of my heirs, personal representatives and assigns, I hereby release, discharge, indemnify and hold harmless the SCHS/SCAS and its directors, officers, employees, agents, and volunteers from any and all claims, causes of action and demands of any nature, whether known or unknown, arising out of or in connection with my Volunteer activities on behalf of the SCHS.

Print Name	Signature	Date
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If you are under 18, we must have your parent or legal guardian's signature below.

*Parent or Legal Guardian
(of Volunteers under 18)*

As a parent or legal guardian of the above-named volunteer, I hereby give my consent for my child or ward, as the case may be, to become a volunteer for the SCHS as described in the above Volunteer Agreement and, by the signature below, join in and agree to be bound by the terms and conditions of the Release above.

Print Name	Signature	Date
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